



**UNIVERSITY OF LINCOLN  
JOB DESCRIPTION**

<b>JOB TITLE</b>	Principal Lecturer in Physiology (Teaching, Scholarship and Professional Practice)				
<b>DEPARTMENT</b>	Medical School				
<b>LOCATION</b>	Brayford Pool Campus				
<b>JOB NUMBER</b>	COS604	<b>GRADE</b>	9	<b>DATE</b>	November 2018
<b>REPORTS TO</b>	Associate Dean of Medicine				

**CONTEXT**

The University of Lincoln has embarked on an exciting project in partnership with the University of Nottingham, to offer Nottingham's undergraduate medical degrees in Lincolnshire. The first cohorts of eighty 5-year students (course code A10L) and fifteen 6-year medicine students (course code A18L) will start their studies in September 2019. The Early Years and BMedSci element of the Nottingham medical degrees will be offered at the University of Lincoln's Brayford Pool campus in purpose-built accommodation consisting of interim facilities (from 2019) in 179 High Street, the Sarah Swift Building and the Isaac Newton Building, before moving to a new medical school building in 2021. Following the award of their BMedSci degree, students will then undergo clinical training in hospitals, GP practices and other community settings around Lincolnshire before graduating with a University of Nottingham BMBS degree and gaining provisional registration with the General Medical Council.

**JOB PURPOSE**

The appointee will lead on the delivery of topics related to Physiology in the Early Years and BMedSci curriculum. This will include liaison with other academic colleagues in both Lincoln and Nottingham to ensure that the case-led and integrated curriculum is equivalent to that offered in Nottingham. The appointee will offer optional modules in years 1-3, supervision of BMedSci student projects, and be a personal tutor to a number of medical students.

The appointee will also be expected to take on responsibility for an important aspect of academic administration around the programme, such as leading on assessment.

As a member of academic staff appointed on the TSPP track, the appointee will be required to meet the University's expectations with respect to scholarship and professional practice.

To provide academic leadership within the School over a subject area or range of programmes and/or to provide leadership in an area of research or significant academic endeavour.

To contribute to the development and management of the School and have some involvement in College activities.

To contribute to the wider mission of the University.

## KEY RESPONSIBILITIES

### Teaching and Learning Support

- Set direction for the delivery of teaching in the area of Physiology to medical students enrolled on A18L and A10L, in consultation with the Associate Dean of Medicine. This may include lectures, practical classes, seminars and tutorials.
- Deliver high-quality teaching in the area of Physiology to medical students enrolled on A18L and A10L. This may include lectures, practical classes, seminars and tutorials.
- Set and mark appropriate assessment items mapped to learning outcomes of taught sessions in the area of Physiology. This will include liaison with the lead for assessments and contribution to standard setting procedures for written examinations.
- Liaise with subject librarians, central timetabling and other services to ensure resources available are appropriately deployed.
- Be responsible for an important aspect of academic administration around the programmes.
- Offer and run one optional module in the academic year (whether to students in year 1, 2 or 3).
- Offer and supervise BMedSci projects in the area of Physiology.
- Attend and contribute to academic committee meetings that deal with the organisation, running and quality management of the Early Years and BMedSci curriculum in Lincoln.

### Research, Scholarly Activity and Professional Practice

- Engage in subject, professional and pedagogy research as required to support teaching activities and deliver improved outcomes for students.
- Conduct significant individual and /or collaborative scholarly and / or professional practice based projects that make a significant contribution to the School or College.
- Engage in pedagogical or subject-related inquiry leading to the production of one conference paper, or publication in a relevant professional journal, or producing part of an exhibition or engaging in journal editorial boards or peer reviewing activity, per academic year.
- Identify and secure funding and contribute to the process of securing funding for own scholarly activities.
- Extend, transform and apply knowledge acquired from scholarship and / or professional practice to teaching and appropriate external activities.
- Work in conjunction with others to apply subject knowledge to practice.
- Plan and deliver consultancy or similar programmes and ensure that resources are available.
- Sustain professional recognition as externally recognised scholar or teacher through activities such as significant contribution to debates on national and international issues.

### Liaison and Networking

- Establish contacts within the wider community; disseminate knowledge through public activities that enhance the reputation of the School or College.
- Lead, develop and maintain links with relevant professional bodies and academic groups.
- Represent the School or College on appropriate external bodies.
- Interact and collaborate with other internal departments and faculties and external institutions and bodies on the establishment of joint research projects or to enhance the quality of teaching and learning or other academic endeavour.

### Team Working

- Provide academic leadership within the School over a subject area, a range of courses or programmes, an area of research, or significant academic endeavour.
- Work collaboratively with academic and professional support colleagues at the University of Lincoln and the University of Nottingham to ensure an excellent student experience.
- Participate in peer observation of teaching as an observer and be observed.
- Supervise or line manage other staff as appropriate
- Act as mentor or appraiser to designated colleagues, advising on personal development and ensuring that they are meeting the standards required.

### Student Support

- Be a personal tutor to Nottingham medical students based in Lincoln.
- Provide appropriate supervision and support for students undertaking BMedSci projects in the area of Physiology.

### Other

- As required, act as the chairperson for, or attend, academic committee meetings that deal with the organisation, running and quality management of the Early Years and BMedSci curriculum in Lincoln. Contribute to the wider mission and reputation of the University
- Engage in appropriate training programmes in the University
- Actively follow and promote University policies.
- Participate in the staff appraisal scheme

**In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.**

### ADDITIONAL INFORMATION

Key working relationships/networks	
Internal	External
<ul style="list-style-type: none"><li>• Associate Dean of Medicine</li><li>• Lecturer/Senior Lecturer in Physiology</li><li>• Director of Learning and Teaching</li><li>• Curriculum theme leads (Lincoln)</li><li>• Assessment lead (Lincoln)</li><li>• Senior Tutor (Lincoln)</li></ul>	<ul style="list-style-type: none"><li>• Academic staff in Physiology in Nottingham</li><li>• Curriculum theme leads in Nottingham</li></ul>



**UNIVERSITY OF LINCOLN  
PERSON SPECIFICATION**

<b>JOB TITLE</b>	Principal Lecturer in Physiology (TSPP)	<b>JOB NUMBER</b>	COS604
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<b>Selection Criteria</b>	<b>Essential (E) or Desirable (D)</b>	<b>Where Evidenced Application (A) Interview (I) Presentation (P) References (R)</b>
<b>Qualifications:</b>		
Honours degree (e.g. BSc) in a relevant subject, or equivalent	<b>E</b>	<b>A</b>
PhD or equivalent in a relevant subject OR equivalent recognised standing in and contribution to a professional discipline	<b>E</b>	<b>A</b>
Higher education teaching qualification (e.g. PGCHE or HEA fellowship) OR a commitment to complete one	<b>E</b>	<b>A</b>
<b>Experience:</b>		
Prior experience of organisation and delivery of a curricular theme in an undergraduate degree programme	<b>E</b>	<b>A</b>
Prior experience of teaching and assessing Physiology in an undergraduate degree programme	<b>E</b>	<b>A</b>
Prior experience of teaching and assessing Physiology in an undergraduate medical degree programme	<b>D</b>	<b>A</b>
Prior experience of supervision/appraisal of academic staff	<b>D</b>	<b>A</b>
Curriculum development	<b>E</b>	<b>A/I</b>
Development and innovation in teaching and learning methods	<b>E</b>	<b>A/I</b>
Conducting individual or collaborative scholarly and / or professional practice projects	<b>E</b>	<b>A/I</b>
<b>Skills and Knowledge:</b>		
Good IT skills- email, Microsoft office tools and use of the internet	<b>E</b>	<b>A/P</b>
Good understanding of relevant educational principles and approaches	<b>E</b>	<b>I</b>
Ability to set own objectives, prioritise and plan own workload and meet set objectives	<b>E</b>	<b>I</b>
Excellent written and verbal communication skills	<b>E</b>	<b>A/I/P</b>
Excellent planning and organisational skills	<b>E</b>	<b>I</b>
Excellent interpersonal skills	<b>E</b>	<b>I</b>
Ability to teach a topic in Physiology in a focused way, at an appropriate level for medical students in the early years of their study	<b>E</b>	<b>P</b>
Ability to support students in their study through academic counselling	<b>E</b>	<b>A/I</b>
Ability to supervise student projects, field trips and placements	<b>E</b>	<b>A/I</b>
Strong leadership skills	<b>E</b>	<b>A/I</b>

<b>Competencies and Personal Attributes:</b>		
Demonstrated commitment to undergraduate medical education	<b>E</b>	<b>I</b>
Demonstrated ability to work in a team supporting colleagues and sharing expertise	<b>E</b>	<b>A/I</b>
Willingness to adopt the ethos and principles of the University of Lincoln to improve the student experience	<b>E</b>	<b>I</b>
<b>Business Requirements:</b>		
Able to travel to the University of Nottingham Medical School of curricular meetings – may require an earlier/later than normal start/finish to the working day	<b>E</b>	<b>I</b>
Able to participate, on a rotational basis, in admissions/marketing events outside of normal working days/hours such as open days, insight days, post-offer visit days, etc.	<b>E</b>	<b>I</b>

**Essential Requirements** are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

<b>Author</b>	DM	<b>HRBP</b>	SP
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